

Summary of AQTF audit information

As a Pre-qualified Supplier under the User Choice 2010 – 2015 program, Bannister Technical are required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF).

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees.

The AQTF is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 5/11/2007

Qualifications audited	
Qualification code	Qualification name
CHC40102	Certificate IV in Aged Care Work
FDF30103	Certificate III in Food Processing
HLT31002	Certificate in Health Support Services

Audit Outcome			Rectification	
Was non-compliance identified?	If 'Yes', non-compliance type	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified?
<i>Yes/No</i>	<i>Minor, Significant, Critical</i>			<i>Yes/No</i>
Yes	Audited in NSW where not compliances are not rated	Standard 1.4 Training and assessment was delivered by a trainer outside of their specialist are and not as indicated on the learning and assessment strategy	Personal development undertaken and supervisory arrangements were put in place.	Yes
Yes	Audited in NSW where not compliances are not rated	Standard 1.5 Learning and assessment strategy missing packaging rules. Error on training plan	Learning and assessment strategy and training plan revised	Yes
Yes	Audited in NSW where not compliances are not rated	Standard 3.1 No evidence of annual management reviews	Management review minutes provided	Yes

Explanatory notes:

Non-compliance with the AQTF means that requirements of the have not been met based on the evidence reviewed. Non-compliances are categorised as minor, significant or critical. For the purposes of the User Choice 2010 – 2015 program, only significant and Critical non-compliances need to be published